



MISSOURI EDUCATIONAL SECRETARY

MAEOP

Missouri Association of Educational Office Professionals

Special Points of Interest:

- Fall Conference, Oct. 28 — 30, Blue Springs
- Central Area PD Day, March 31— April 1, Indianapolis, IN

Message from the President

Chocolate Can Be Good For You!

The last few months I've had this thing about reading the sayings in the wrappers of Dove chocolate candy. I guess part of it is that stress has caused me to eat more chocolate, but I also like reading the messages. And to be completely honest, I love chocolate. Today is just another hectic day at our office and I began the journey of reading the messages in the Dove wrappers.

One of the wrappers stated, "Constantly strive to reinvent yourself." As office professionals I believe we have many roles in our jobs and are constantly adding more hats to our attire. With the major budget cuts to our educational systems we are all having to do our job and parts of other jobs to make our schools run as smoothly as possible.

Another wrapper said, "Remember to exhale." We all get so caught up in the moment and doing everything that we can that we sometimes forget to take a few moments for us. I'm really guilty of that and have had several of my friends remind me I need to say "no" more often and stop and smell the roses. I'm trying to do that, but it is hard when you want to be involved in so many causes. My goal this year is to try to take time for me and enjoy life. My husband retired last year and this summer we purchased a travel camper. We have used it several weekends and I look forward to a couple of trips in the next few weeks. So I am trying to relax.

One of my favorite wrappers today is, "There are new opportunities around every corner." How true that statement is. I was fortunate to have a phone call from a school district office professional who wanted to join MAEOP along with several of her co-

Inside this issue:

Message from President Geib	1-2
"Who do we keep Out"	3-5
Local group news	6
Brag Corner	7
2009-10 Executive Board Members	8
Fall Conference Registration Info	9-12
Spring Workshop Business Meeting Minutes	13-16
2010-11 Executive Board	17
Important dates	18



MAEOP

horts and wanted some information. A letter sent to the superintendent by our fall conference chairs was gladly accepted and given to the office professional that shared her fortune with others. If we would just share our knowledge of our association with others, our membership could and would grow. Look for the opportunities to share what MAEOP has to offer – you'll be glad you did.

Well, the day is almost over and I'm cleaning off my desk and throwing away all of my Dove wrappers, but realized that I not only enjoyed eating the great chocolate, but I learned several things today. All in all, it was a better day than I thought.

Take time to eat the chocolate and see what you learn today!

Debbie Geib
MAEOP President

**MAEOP Fall Conference****October 28 — 30, 2010****Courtyard by Marriott Kansas City East****1500 NE Coronado Drive****Blue Springs, MO 64014****Room Rates: \$89 per room****For Reservations: (816) 228 — 8100**



Who Do We Keep Out? Tough Enrollment Questions

Building office assistants in particular are involved in answering questions regarding enrollment and facilitating the enrollment process. However, this process is becoming complicated as laws change and more students live in non-traditional families. Here are a few hot issues you need to know:

Students Living With Persons Other than Parents or Guardians or Living Alone

The Safe Schools Act states that “residency” exists when a person “both physically resides within a school district and is domiciled within that district.” The domicile of a minor child “shall be the domicile of a parent, military guardian pursuant to a military-issued guardianship or court-appointed legal guardian.” §167.020, *RSMo*. Some districts use this section to justify denying enrollment to students who are living with a boyfriend, a friend of the family, a relative or alone.

However, the Safe Schools Act must be read along with other law. A federal court in Horton v. Marshall Public Schools, 769 F.2d 1323 (8th Cir. 1985), declared unconstitutional a district policy that required students to live with a parent or legal guardian in the district to enroll. The court concluded that a student who physically resides in a district and does so for reasons other than to attend that particular school must be admitted as a resident student. This is the position that the Missouri Department of Elementary and Secondary Education has adopted as well.

Based on *Horton*, the district cannot rely on the Safe Schools Act to flat out deny enrollment to students living in the district with persons other than their parents. The Safe Schools Act does require that students who cannot prove “residency” as defined under the act must file a request for a waiver of proof of residency. See *Missouri School Board Association Policy JECA, Form JECA-AF*. The purpose of the waiver process is to give the district the opportunity to ask questions and determine why the student is living in the district when their parents are not. The waiver should not be used to grant admission to students who do not live in the district or to deny residency to students living in the district for legitimate reasons. Instead, the process is intended to assist the district in determining which students are simply seeking to cheat the residency requirement. According to statute, if the student is not enrolled, the student is entitled to a hearing before the Board or a committee of the Board.

This said, school employees may need to contact the Children’s Division in some situations where students who are 16 or younger are not receiving adequate care and support from their parents. The district has an obligation to educate the student, but social services may need to investigate the family. In addition, if a student could be classified as homeless (see below) the district is responsible for immediately assisting the student in enrolling.

Students Living in Districts Without an Accredited School

State statute states entitles students whose resident district does not maintain an accredited school to attend any district in the same or an adjoining county. The district of residence is required to pay tuition. §167.131, *RSMo*. In July, 2010 the Missouri Supreme Court held that districts cannot deny enrollment to these students, as previously. This means that students who live in a K-8 district in the same county as your district or any county adjoining the county in which your district lies are entitled to attend your school because their district of residence does not maintain a high school. In addition, students living in unaccredited districts nearby are also entitled to attend your school because none of the schools in the district are accredited by the state. Currently there are two districts considered unaccredited – Riverview Gardens and the City of St. Louis School District.

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Continued from page 3

Students Charged or Convicted of a Crime

Many people believe that the Safe Schools Act allows a school district to remove or refuse to enroll students who have been charged or convicted of a crime. However, in most cases the opposite is true. The act requires law enforcement, the juvenile office and the Children's Division to report to the district when a student has been charged with a crime, convicted, or taken into state custody, but that information cannot be used as the sole reason to deny the student enrollment. *See 167.115, 122, .123, RSMo.*

Nine-tenths of education is encouragement.
Anatole France

There are, however, some instances where the district is required or allowed to exclude students from school for criminal activity unrelated to school. *Section 167.171* lists eleven offenses. If a student is charged or convicted of these offenses in regular or juvenile court, the district is prohibited from enrolling the student in the general school environment. The district may enroll the student in an alternative school or other non-traditional option and of course, students eligible for special education will still receive services. The offenses are:

- a) First degree murder, §565.020, RSMo;**
- b) Second degree murder, §565.021, RSMo;**
- c) First degree assault, §565.050, RSMo;**
- d) Forcible rape, §566.030, RSMo;**
- e) Forcible sodomy, §566.060, RSMo;**
- f) Statutory rape, §566.032, RSMo;**
- g) Statutory sodomy, §566.062, RSMo;**
- h) Robbery in the first degree, §569.020, RSMo;**
- i) Distribution of drugs to a minor, §195.212, RSMo;**
- j) Arson in the first degree, §569.040, RSMo;**
- k) Kidnapping, when classified as a class A felony, §565.110, RSMo.**

State statute also allows districts to suspend, after a hearing, a student who has been charged, convicted or plead guilty of a felony in regular court (not juvenile court). *§167.161, RSMo.* However, the district would need to enroll the student and then hold a disciplinary hearing.

Students Suspended or Expelled From Other Schools

Students who are suspended cannot simply skip over to a neighboring school and enroll. Even if the student establishes residency in a new district, Missouri law allows for districts to honor suspensions from other schools, regardless of whether the school was in-state, out-of-state, or a public private charter or parochial school. *§167.171, RSMo.* However, the district can only honor the suspension or expulsion if the district would likewise have given the student the same punishment. Private and parochial schools do not have to follow the same rules as public schools, so the school district needs to make sure that adequate due process (notice of charges and, if applicable, a student disciplinary hearing) was provided prior to honoring the suspension in the public school setting.



Continued on page 5

Continued from page 4

Illegal Immigrants

In *Plyler v. Doe* the U.S. Supreme Court held that it was unconstitutional to exclude the children of illegal immigrants from school. Because it is illegal to deny these students an education, most attorneys (and many governmental agencies) recommend that district not ask for visas, passports, or inquire about immigration status when a student enrolls. By doing so, the district could scare away the students the district is obligated to educate.

Homeless Students

Federal law requires districts to identify student that are homeless and to work with the student's parents to determine which district the student should be enrolled in. In some cases the district may be responsible for providing a homeless student transportation back to the student's previous school. If the student is best enrolled in the district, enrollment must happen immediately even if the district has not received all documentation usually required for enrollment purposes. The district is responsible for assisting these students in obtaining immunizations as well.

If an employee of the district suspects that a student might be classified as homeless, the employee should contact the district's Homeless Coordinator. Homelessness is defined as a student who :

- 1) Is sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; is living in motels, hotels, or camping grounds due to lack of alternative adequate accommodations; is living in emergency or transitional shelters; is abandoned in hospitals; or is awaiting foster care placement;***
- (2) Has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;***
- (3) Is living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and***
- (4) Is a migratory child or youth who qualifies as homeless because the child or youth is living in circumstances described in subdivisions (1) to (3) of this subsection.***

Social Security Numbers

Federal law prohibits districts from requiring social security numbers as a condition of enrollment. The district may ask for the number, but may not require it, and must explain in writing how the number will be used.

Students Without Birth Certificates

Students born in other countries may not have a birth certificate, which is often confusing to districts that routinely ask for a birth certificate as proof of age. State law does not require parents to produce a birth certificate to enroll a student and a district cannot exclude a student simply because he or she does not have a birth certificate. MSBA encourages districts to utilize other methods to determine age, like reviewing the student's immunization records. Further, the age of the student is only relevant if school employees have doubts that the student is between the ages of 5 and 21.

Article provided by:

Susan Goldammer

MSBA Senior Director, Employment & Labor Relations

MAEOP

St. Louis County AEOP

Hello Everyone,

The St. Louis County Associations' executive board officers will serve a second term with President Angela Harden. We will host our first meeting on October 11th and association will select a community service project at this meeting. Check us out on the world wide web for upcoming news and events at: www.slcaep.org.

**“What’s
happening
with your
local
group”?**

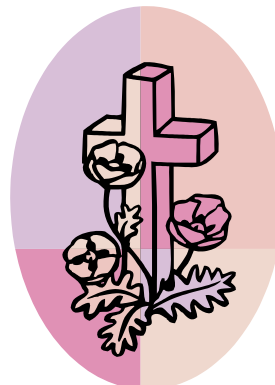
Mid – Missouri AEOP

MMAEOP meet three times a year. Our first meeting was held on September 20th. At this meeting we finalized plans for the year. In February, a program on school laws will be presented with plans to invite area secretary's for food, fellowship and professional development. In May, a program on relaxation and wellness is planned. We are looking forward to a great year.

- Juliann Blaue, President
- Lisa Cunningham, Vice President/Secretary
- Janet Hammond, Treasurer.

OBITUARIES

Jane Shipley passed away in July. She had worked for the Board of Education for the City of St. Louis for over 30 years.



Brag Corner

Terry Blaue, husband of Juliann Blaue, is healing slowly from a fractured leg received when their daughters fair steer kicked him during the county fair.



GET WELL!

Juliann Blaue
48 Howard Road
Wellsville, MO 63384

Home: (573) 684 – 2427
Cell Phone: 573– 220–4935
Fax: 573– 684–2683
E-mail:
juliannblaue@yahoo.com

Juliann Blaue is recovering well after shoulder surgery.



Have something to BRAG about? Send your info to juliannblaue@yahoo.com

Have something to BRAG about? Send your information to juliannblaue@yahoo.com

THANK YOU

A big THANK YOU to everyone that helped make the NAEOP Convention in Kansas City a great success. A special thanks to Annette and Iris for all of their dedication and hard work.

MAEOP

Missouri Association of Educational Office Professionals

2009 — 2010 Executive Board

President	Debbie Geib Missouri School Boards' Assoc. *465 Hwy B Montgomery City, MO 63361	Office: 573 — 638 — 7501 Fax: 573 — 638 — 7503 Home: 573 — 564 — 5280 Email: geib@msbanet.org
President — Elect	Becky O'Riley Waynesville R— IV School District 400 GW Lane Waynesville, MO 65583	Office: 573 — 774 — 6584 Fax: 573 — 774 — 3355 Home: 573 — 774 — 6624 Email: beckyoriley@waynesville.k12.mo.us
Vice President	Janet Little Springfield R— 12 School District 2000 N. Lyons Springfield, MO 65803	Office: 417 — 523 — 6300 Fax: 417 — 523 — 6395 Home: 417 — 865 — 8364 Email: jlittle@spsmail.org
Recording Secretary	Michelle Arnold Waynesville R— IV School District 286 Eastlawn Avenue St. Roberts, MO 65584	Office: 573 — 451 — 2100 Fax: 573 — 451 — 2101 Home: 573 — 433 — 5056 Email: marnold@waynesville.k12.mo.us
Corresponding Secretary	Kim Brannon, CEOE Halfway R— III School District 2150 Highway 32 Halfway, MO 65663	Office: 417 — 445 — 2351 Fax: 417 — 445 — 2026 Cell: 417 — 327 — 3240 Email: kbrannon@halfwayschools.org
Treasurer	Shelly Stokes Springfield R— 12 School District 2000 N. Lyons Springfield, MO 65803	Office: 417 — 523 — 6300 Fax: 417 — 523 — 6303 Home: 417 — 887 — 1732 Email: sstokes@spsmail.org
Board Member	Eileen Walker Waynesville R— IV School District 286 Eastlaw Avenue St. Roberts, MO 65584	Office: 573 — 451 — 2100 Fax: 573 — 451 — 2101 Home: 573 — 759 — 3908 Email: ewalker@waynesville.k12.mo.us
Board Member	Susan Brooker Harrisonville R— IX School District 503 S. Lexington Harrisonville, MO 64701	Office: 816 — 380 — 2727 ext. 1222 Fax: 816 — 380 — 3134 Home: 816 — 537 — 9749 Email: brookers@harrisonville.k12.mo.us
Immediate Past President	Jamie Love Normandy School District 3855 Lucas & Hunt Road St. Louis, MO 63121	Office: 314 — 493 — 0428 Fax: 314 — 493 — 0420 Home: 314 — 524 — 5226 Email: jamiel@normandysd.org

*Denotes Home Address



Missouri Association of Educational Office Professionals

Department of Missouri State Teachers Association
Affiliate of National Association of Educational Office Professionals

Dear MAEOP Member:

We extend an invitation to you to attend the 71st Annual MAEOP Conference "Back 2 Basics #2" on October 28-30, 2010 at the Adams Pointe Conference Center, 1500 NE Coronado Drive, Blue Springs, Missouri. (A map is enclosed.)

We are very excited about the Conference and hope that you will enjoy informative and enlightening experiences. Three great workshops are scheduled for Friday: "Education Law and How It Effects You," "Safety and Security in Our Schools," and "Streamlining Office Procedures and Practices."

Registration will be from 5-9 p.m. on Thursday evening, October 28, for early arrivals and from 8-11 a.m. on Friday, October 29.

Enclosed you will find the Conference agenda with hotel information, registration form, MAEOP membership form, and service project information. Registration deadline is September 30, 2010. Late registrations will be accepted through October 15, 2010 with an additional fee of \$10.00. Registration is \$85.00 for MAEOP members and \$95.00 for non-members. We would appreciate your support by encouraging your co-workers to attend the Conference also. Please make copies of the enclosed information and share it with other office professionals.

We hope that you will be able to join us. We have enjoyed planning this Conference and welcome the opportunity to host you at the 71st Annual MAEOP Conference.

Sincerely,

Iris Maxwell

Iris Maxwell, Co-Chair
2010 MAEOP Annual Conference

Annette Miller

Annette Miller, Co-Chair

MAEOP



71st Annual MAEOP Conference - October 28-30, 2010

Adams Pointe Conference Center

1500 NE Coronado Drive, Blue Springs, Missouri

Name: _____

Address: _____ City: _____

State/Zip: _____ School District: _____

Phone: _____ E-Mail: _____

Job Title: _____

Are you a Past President? _____ If so, what year? _____

Is this your first time attending a MAEOP Conference: Yes _____ No _____

All registrations should be received by September 30, 2010. NO REFUNDS WILL BE ISSUED AFTER SEPTEMBER 30, 2010.

Friday, October 29, 2010 Past Presidents' Breakfast-No Charge: Yes _____ No _____

FALL CONFERENCE REGISTRATION

Member Registration – Full Workshop.....\$85.00 _____
Includes: Member registration fee, all workshop events, Friday Breakfast, Lunch, Banquet and Saturday Brunch.

Non-Member Registration – Full Workshop.....\$95.00 _____
Includes: Non-Member registration fee, all workshop events, Friday Breakfast, Lunch, Banquet and Saturday Brunch.

Late Registration Fee (after September 24, 2010).....\$10.00 _____

Additional Meal Tickets (guests/spouse, etc.)

Friday Luncheon # _____ Tickets x \$15.00 = \$ _____

Friday Banquet # _____ Tickets x \$30.00 = \$ _____

TOTAL AMOUNT DUE \$ _____

Method of Payment

Make payable to: **MAEOP – 2010 Fall Conference**

() Check enclosed for total amount due \$ _____

() PO# _____ (Must be paid in full 10 days after Conference) \$ _____

Mail registration with payment to: Margaret Elder, CEOE
1905 N. Leonard Rd.
St. Joseph, MO 64403
magnolia38@stjoeilive.com

Room reservations must be made directly with Adams Pointe Conference Center - \$89.00 (single-quad) plus tax. Call: (800) 321-2211 or (816) 228-8100. Reservations deadline is October 15, 2010.



*Missouri Association of Educational Office Professionals
71st Annual Fall Conference
October 28-30, 2010
Adams Point Conference Center
Blue Springs, Missouri*

AGENDA

THURSDAY, OCTOBER 28, 2010

- 5:00 p.m. – 9:00 p.m. Registration – Adams Point Conference Center
7:00 p.m. – 9:00 p.m. Executive Board Meetings

FRIDAY, OCTOBER 29, 2010

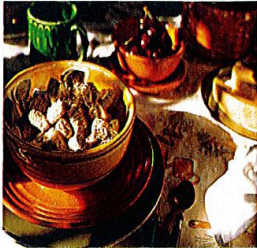
- 7:00 a.m. – 10:00 a.m. Breakfast
8:00 a.m. – 11:00 a.m. Registration
8:30 a.m. – 9:00 a.m. First Timers Welcome
9:00 a.m. – 11:30 a.m. “Educational Law and How It Effects You”
11:45 a.m. – 12:45 p.m. Lunch
1:00 p.m.-3:00 p.m. “Safety and Security in Our Schools”
3:00 p.m.-3:15 p.m. Break
3:15 p.m.-4:45 p.m. “Streamlining Office Procedures and Practices”
6:00 p.m.-9:00 p.m. Banquet and Installation

SATURDAY, OCTOBER 30, 2010

- 8:30 a.m.-11:00 a.m. MAEOP Business Meeting
Presiding Mrs. Deb Geib, MAEOP President
MAEOP General Business Meeting
Brunch
Closing

Thank you for attending the 71st Annual MAEOP Fall Conference. Have a safe trip home.
MAEOP Fall Conference Co-Chairs

MAEOP



SALVATION ARMY COMMUNITY SERVICES LEAGUE

Please contribute to either of these very worthwhile organizations!

Your monetary gift will be used to provide food items (perishable and non-perishable) for their Food Pantries.

As we all know, the economy downturn is having a devastating effect on our children and families.

This is just one way that we can share and let them know that we care. Everything, regardless of how large or small, that we do will help to improve the quality of life in our communities.

Thanks for supporting these two wonderful organizations!!!



Thank you, thank you, thank you!!!!



Budget	Shelley Stokes, present, report filed. Committee members are Janet Little, Shelley Stokes and Carol Parker
By-Laws/Handbook	Theresa Cook, present, report filed. Committee members Susie Elliott, Susie West and Theresa Cook.
Membership	Janet Little, present, has made herself available to the president and fulfilled her duties. Report submitted. Janet stated we currently have 102 paid members, 12 are new members. She also stated membership forms are available; membership is down; we need to think of ways to increase our membership.
Nominating	Jamie Love, present. The nominating committee presents the following slate of candidates to serve on the 2010-2011 Executive Board under Becky O'Riley: President-Elect, Janet Little; Vice President, Christy Serrage and Michelle Arnold; Recording Secretary, Susan Brooker and Eileen Walker; Corresponding Secretary, Vicki Strother and Shelly Stokes; Treasurer, Kim Brannon & Susan Bronson; Board Members, Lois Underwood, Pam Steele, Anita Bean and Sandy Rickert. Ballots will be mailed by May 1, 2010 and must be post marked by May 15, 2010 to be counted.

INTRODUCTION AND REPORTS OF SPECIAL COMMITTEES

District Coordinator	Margaret Elder, CEOE, present, report submitted.
District #1 Co-Directors	Annette Miller, CEOE, present, Iris Maxwell, CEOE, present, introduced members, report submitted.
District #2 Co-Directors	Jorene Brooks, CEOE, present, Debbie Geib, present, introduced members, report submitted.
District #3 Co-Directors	Tina Shelden, CEOE, present, Erylene Sibley, present, introduced members, report submitted.
District #4 Director	Sue Kerrigan, present, introduced members, report submitted..
District #5 Director	Carol McCauley, absent, report submitted and read by Jamie Love.
District #6 Director	Open, no report.
Historian	Fran Bunch, present, report submitted.
Legislative	Margaret Elder, CEOE, present, reported on new legislation and PRS & PEERS Executive Board elections. Report submitted.
Minutes Approval	Debi Othic, CEOE, present, report submitted. Committee Members Debi Othic, Pam Biggs, Candy Ervie.
The Missouri Educational Secretary	Juliann Blaue, present, report submitted. The newsletter is posted on the MAEOP & NAEOP websites.
MSTA	Becky O'Riley, present, encouraged members to join. Report submitted.

NAEOP	Tina Shelden, CEOE, present, report filed and available on the website. Tina stated we currently have 70 MAEOP members who are also NAEOP members. Annette Miller offered to pay a new NAEOP member's membership fee. Tina Shelden offered a five dollar discount on a new NAEOP member's fees. Theresa Cook offered to pay two new NAEOP member's fees. Maggie Elder will pay one retiree's new/returning NAEOP membership.
Parliamentarian	Becky Moses, present, has made herself available to the president and executive board. Report submitted.
Professional Standards Program (PSP)	Christy Serrage, CEOE, present, reported we have had two members submit their paperwork for PSP. Report submitted.
Promotions	Lois Underwood, present, report submitted.
Reporter	Pam Steele, present, report submitted.
Website Committee	Debbie Geib, present. Debbie asked all members to submit any photos or information they have to be shared.
Screening National Office Professional & Administrator	Naomi Secoy, present, report submitted. Thanked Iris Maxwell for being our candidate for NOP.
Central Area Professional Development Day	Iris Maxwell, CEOE, present. Iris reported that this year's Central Area Professional Development Day will be hosted in Lincoln, Nebraska by the Nebraska AEOP in conjunction with their state conference.
2009 MAEOP Convention	Tina Shelden, CEOE, present, Michelle Arnold, present, report filed. Tina stated we had 79 members in attendance and were able to return \$1,300 to MAEOP.
2010 MAEOP Workshop	Juliann Blaue, present, Christy Serrage, CEOE, present, and Debi Othic, CEOE, present, report filed. Debi stated we have 80 members, to include 3 first timers, in attendance.
2010 MAEOP Convention	Annette Miller, CEOE, present, Iris Maxwell, CEOE present, report submitted. Jamie Love made a motion to increase the 2010 Fall Convention registration fee to \$85. Susan Brooker seconded the motion. Motion passed.

MAEOP

2010 NAEOP Convention

Annette Miller, CEOE, present, Iris Maxwell, CEOE present, report submitted. Annette stated NAEOP shirts are available to purchase and registration paperwork is available online.

RECOGNITION OF AFFILIATED ASSOCIATION PRESIDENTS

President Geib acknowledged all presidents of local associations that were in attendance.

READING OF COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

Tina Shelden announced that Carol Dye, a former Waynesville R-VI secretary and MAEOP past president, passed away recently. President Geib commented on how important MAEOP was to Carol. We had a moment of silence.

ADJOURNMENT

President Geib adjourned the meeting at 10:45 a.m.

Michelle Arnold

Michelle Arnold

2009-10 Recording Secretary

Debbie Geib

Debbie Geib

2009-10 MAEOP President





Missouri Association of Educational Office Professionals

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Department of Missouri State Teachers Association

Affiliate of National Association of Educational Office Professionals

Date: June 15, 2010

To: President Geib, Executive Board Members & Members

Members of the 2009-2010 MAEOP nominating committee met in Waynesville, Missouri on Monday, June 14, 2010 to tally the ballots for the 2010-11 MAEOP executive board election. There were a total of 118 ballots that were mailed and 70 ballots received all postmarked no later than May 15. Officers elected to the 2010-11 MAEOP executive board are:

- President-ElectJanet Little
- Vice President.....Christy Serrage
- Recording SecretarySusan Brooker
- Corresponding SecretaryShelley Stokes
- TreasurerKim Brannon
- Board MembersPam Steele
-Lois Underwood

The nominating committee would like to thank all of the members who allowed their names to be placed on the ballot. Our association is very fortunate to have such a great selection of qualified individuals willing to take on a leadership role. Either candidate would be an asset to the association.

Congratulations to those elected to serve on the 2010-11 executive board with Becky O'Riley as President! We look forward to another exciting year. To those not elected this time, don't be discouraged and don't give up! Please consider running again!

Nominating Committee:

- Jamie Love, Chairperson
- Iris Maxwell, CEOE
- Margaret Elder, CEOE
- Theresa Cook
- Linda Carty
- Tina Shelden, CEOE, Proxy for Iris Maxwell
- Susan West, Proxy for Margaret Elder

IMPORTANT DATES

October 28 – 30, 2010	71st Annual Fall Conference, Blue Springs, MO
December 31, 2010	Deadline for January Missouri Educational Secretary newsletter
March 31– April 1, 2011	Central Area Professional Development Day, Indianapolis, IN
July 16– 23, 2011	NAEOP 2011 Annual Conference & Institute, Charleston, South Carolina



DUE DATES

Articles due: December 30, 2010
 April 30, 2011
 August 31, 2011
 Send articles for the Missouri Educational Secretary to Juliann Blaue at juliannblaue@yahoo.com



Need information about PSP Certification? Find out what you need to know. Contact Christy Serrage at: CSerrage@columbia.k12.mo.us

The aim of education should be to teach us rather how to think, than what to think—rather to improve our minds, so as to enable us to think for ourselves, than to load the memory with thoughts of other men. ~Bill Beattie

Our Mission

The purpose of MAEOP is to help each member become more proficient and effective in her/his position; to promote interest in the profession by encouraging participation in the professional activities of educational office personnel at all levels; and to give greater and more effective service to schools and communities.