



**Missouri Association of  
Educational Office Professionals  
Sixtieth Annual Spring Workshop**

**April 8-10, 2010**

**Quality Inn & Suites  
Hannibal, Missouri**

**Co-Chairs: Christy Serrage, Juliann Blaue & Debi Othic  
Hosted by: District #2**

**Thursday, April 8, 2010**

- 4:00 p.m. .... **Spring Conference Committee Meeting**
- 5:00 p.m. - 9:00 p.m. .... **Registration – Lobby Area**
- 6:00 p.m. .... **2009-2010 MAEOP Executive Board Dinner, Fiddlesticks**
- 8:00 p.m. .... **2009-2010 MAEOP Executive Board Meeting**
- 9:00 p.m. – 11:00 p.m. .... **Hospitality Room and Social Time – Pool side**



**Friday, April 9, 2010**

- 6:30 a.m. – 9:30 a.m. .... **Breakfast in Hotel Breakfast Area**
- 8:00 a.m. - 1:00 p.m. .... **Registration – Lobby Area**
- 8:30 a.m. - 9:30 a.m. .... **Survivors – School Office – Anywhere, USA**  
Presenter: Dr. Jill Janes, Superintendent Hannibal 60
- 9:45 a.m. – 10:45 a.m. .... **New Laws and Policies that Affect Everyone**  
Presenter: Kyle Farmer, Director School Law, MSBA
- 11:00 a.m. – 12:00 p.m. .... **A Day in the Life of a Facility**  
Presenter: Brian Holland, SchoolDude.com
- 12:00 p.m. – 1:15 p.m. .... **MAEOP Past President Luncheon, Fiddlesticks**

**Lunch on your own for attendees**



1:30 p.m. - 2:00 p.m. .... **MAEOP Opening Session**  
Presiding: Debbie Geib, MAEOP President  
Posting of Colors – Hannibal American Legion Post # 55  
Pledge of Allegiance  
Introductions  
Welcome: Henry Sweets, Curator Mark Twain Museum and  
Hannibal School Board President

2:00 p.m. – 4:00 p.m..... **Retiree Only Activity**

2:15 p.m. – 3:15p.m. .... **Building Blocks of Every Office**  
Presenter: Kyle Farmer, Director School Laws, MSBA

3:30 p.m. – 4:30 p.m. .... **Best Practices**  
Presenters: Lola Young, CEOE, & Sandy Lineberry

5:30 p.m. – 6:30 p.m..... **Hospitality Room Open**

6:30 p.m. - 8:30 p.m. .... **Spring Back to the Basics Banquet**  
Hosted by CAEOP  
Presiding: Debbie Geib, MAEOP President

**Saturday, April 10, 2010**

6:30 a.m. - 9:00 a.m. .... **Breakfast in Hotel Breakfast Area**

9:00 a.m. – 11:00 a.m. .... **Business Meeting**  
Presiding: Debbie Geib, MAEOP President  
Announcements  
Door Prizes  
Final 50/50 Drawing  
Closing Remarks

